

**Meeting Minutes**  
**Governing Board- KIPP KC Public Schools**

2700 E 18<sup>th</sup> St, Kansas City, Mo 64127

Apr 17, 2023

- Meeting was called to order at 5:32 pm by Kevin Smith and **Roll Call was taken**. The following board members were present: Kevin Smith, Julie Gronquist-Blodgett, Steve Jones, Chris Perkins, Charles King, Na'Tika Rowles, and James VanDyke
- **The following KIPP KC Team & Family were present:** Jana Cooper, Mayra Bencomo, Elizabeth Brogan, Ryan Davis, Julie Cook, Kurt Bunnelle, Dawn Todd, Michael Coleman, India Williams, Kerry White, Caroline Dornan, Deidre Weatherspoon, and James Taylor
- **The following members of the public were present:** Latoya Williams, Marisol Rodriguez, Tonya Richardson
- Public Comments
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- Consent agenda
  - Motion to approve:
    - 990
    - February and March Board Meeting Minutes
    - February Check Register
    - 2023-2024 School Calendar
    - Motion was approved by board
- Finance Committee
  - As of 2/28/23, Kipp projects \$2.79M in cash reserves, \$956K ahead of budget. Days of cash for YE are projected at 71 days.
    - Improved revenue comes from two primary sources; Prop C and funding equity.
    - While expenses continue to trend ahead of budget, YE expense forecasts for Occupancy Service, Student Direct Expense, Office & Business Expense, and Transportation were all adjusted downward, improving the YE outlook.
  - In January, DESE had done a prior year adjustment to Kipp's revenue, which resulted in an increase of \$269,244. In February, that transaction was modified to a (\$116,910) adjustment, a \$386K swing in revenue between 01/23 and 02/23.
  - When contacted, DESE indicated that they had made a clerical error, inputting the wrong school's adjustment (in 01/23) originally. They then corrected that error in 02/23.
  - Policies
    - Will be recommending new procedures for FY24 financial practices at our next FinCom Mtg
      - No Amazon purchases without Mayra's approval
      - Limited food and staff appreciation budgets
      - Reducing the number of credit cards
        - New credit card system call Divvy
      - Move as many bills as possible to be paid through Anybill system
    - Closely working with Jamie to create new spreadsheet for tracking purchases in real time

- Board had questions about purchases
  - Nothing to vote here
- Academic Committee
  - EKG
    - Each committee member participated
    - Headline coming out of EKGs
      - Lack of student and staff expectations
    - Action Step
      - Principal buddies
      - Leadership Development over summer
      - Great clarity on power to lead and top down decisions
  - Site Visit
    - Charter Sponsor hired Insignia Partners to do our annual site review
    - April 12 and 13 - focus groups of staff, leaders, students, parents, ops and more
  - ANet Data and MAP Prep updates
  - Nothing to vote here
- Governance Committee
  - Reminders
    - Complete Missouri Ethics Commission Disclosure -2 board members left
    - Complete survey about board terms - 3 board members left
    - Doodle for Board Member Focus Group
  - Adding Board Members
    - Governance Committee set a goal to add 3 board members each year over the next two years.
    - Looking for board members with expertise of experience in:
      - DEIB
      - HR
      - Development (fundraising, events, grants)
      - Facility Management
      - High Net Worth Individuals looking to connect us
    - Process
      - Lunch/Coffee with 2 board members
      - Schools tour with Jana
      - Resume
      - Board member agreement
      - Join a committee
      - Committee recommends to the full board.
  - June Meeting
    - Vote on ED agreement at June meeting
      - New agreement is going to more closely align with charter contract goals
      - Governance working with Jana on progress monitoring practices
    - Vote in new officers for Board of Directors at June meeting
- ED Report
  - Development Update
    - Save the date
      - Ribbon Cutting June 16, 2023
        - 11-12: Open house and tours
        - 12-1: Ceremony
        - 1-2: Open house and tours
      - Golf Tournament - June 19, 2023

- RFP Updates
  - Timelines and Support
    - Food Service- in progress
    - Custodial - Complete - New Partner is One Way Cleaning
    - Security - 3 new team Members + Joffe Emergency Services
- Transportation Update
  - Data reviewed at last meeting
    - Number of late buses in January and February of 2023
    - Approximate lost hours of instruction and budget of late or no show buses
    - Parent and staff survey results
    - Efforts attempted to improve transportation
  - Current updates or changes
    - We currently have 3 routes with no driver - those students are late in the morning and have no bus transportation in the afternoon
  - Additional Strategies Tried since last board meeting
    - Called all current transportation companies and asked if they can pick up 1 route
    - Priced out buying our own buses or a few buses and bringing it in house
  - Recommendation
    - Move to 4 First Student buses that pair with each other for HS and ES/MS
    - Change our policy to the following: "KIPP students can enroll in free bus transportation if they live greater than 3 miles from the campus they attend"
  - Benefits - *We stop over promising and under delivering to families and kids*
    - We can focus our efforts on increasing Assist Drivers
    - It is easier to staff 4 drivers compared to 7, which hopefully decreases delays and missed routes
    - We can always increase the number of buses if it's going well
  - Drawbacks
    - We might lose more enrolled students
    - Longer route times (assuming 55 students per bus)
  - Other information
    - Number of students and distance from their campus
    - 369 students live less than 3 miles from their campus
    - 134 students live between 3 and 5 miles from their campus
    - 1 student lives 10 or more miles from their campus
    - This year we changed the policy to no longer bus within 1 mile of the campus
- Current Enrollment
  - We are on track to hit our numbers
  - Gap # doesn't change unless the student completes all enrollment documents.
  - The Budget Enrollment Target is our over-enrolled numbers for a total of 990.
  - We still have a waitlist in all grades expect 1st and 10th.
- Board meeting was ended by Kevin Smith
- Executive Session
  - N/A